

St. Louis County Office of Community Development

Development Checklist

- Fully Executed Construction Contract
- Executed Warranty Deeds for Lots
- Proof of private construction financing
(Note and Deed of Trust)
- Surveys
- MBE/WBE Utilization
- Affirmative Fair Marketing Plan
- Building Permit
- Davis Bacon Compliance
- Section 3 Plan
- Title insurance naming St. Louis County as additional insured.
- Property Insurance naming St. Louis County as additional insured.
(Builder's Risk & Public Liability.)
- Cost Certification for construction and development
- Appraisals - as is and completed values
- Project Completion Report
- Phase 1 Environmental
- Contractor and Subcontractors Information Form
- Loan Calculation Sheet
- Drawings and Specifications
- Disbursing Agreement
- Marketing Plan
- Project Management Plan and Agreement
- Lease
- Developer's Organizational Documents - Good Standing
- Executed Architect's Contracts
- Certificate of Compliance w/ Lead-based Paint Poisoning Prevention
Act, as amended, and Ordinance 56091.
- Certificate of Energy Standards Compliance